

## 01. WHY MAKE THE MOVE?

Office 2010 is expiring

- Our company needs to update because the end of support goes into effect in October 2020
- Our current Office system is not offering tools needed to work more efficiently
- Our company roadmap has a plan for digital transformation and we want to start small
- We want to avoid gaps in service and reliability

## 02. WHO WOULD BENEFIT?

How will users react to something new

- Our IT resources as we are spending a huge amount of time applying software updates
- Our company bottom line as we reduce energy cost by eliminating maintaining hardware and moving to the cloud
- All of our users who will be able to collaborate and work more efficiently either mobile or on desktop



**IT MANAGER**  
Deciding when to move  
the company to office

## 03. WHAT DO WE GET

It's fast user adoption

- Real-time collaboration with word, excel, Power Point and integration with OneDrive and sharepoint
- Enhanced Security with Exchange Online Protection
- Host online meetings and video calls for up to 250 people with Microsoft Teams
- Advanced password policies that require users to reset their passwords after a specified number of days

## 04. NEXT STEPS

Users are more likely to accept

- I am preparing a Microsoft roadmap for my organization
- I'm ready to take Office 365 assessment to prepare our existing systems for the move
- I am educating my users about Office 365
- I'm looking forward to other new offerings